



CDM's Environmental Policy

Corporate Documentation Management (CDM) is the largest owner-managed commercial digital print shop in Australia, employing 28 staff and servicing a range of Blue Chip companies, training organisations and other printers. We pride ourselves on the innovation for "Print-On-Demand" applications, therefore reducing waste and obsolete materials.

CDM takes an active role in promoting sound environmental policies throughout the organisation. We are committed to the following:

- Comply with all relevant environmental legislation, other requirements and industry best-practice guidelines
- Maintain and continually monitor a waste minimisation and management programme to ensure a recycling / re-using culture is adopted wherever possible
- Monitor and control energy and water consumption
- Evaluate and monitor the environmental competence of all suppliers
- Encourage an environmental awareness spirit with employees and contractors
- Ensure the prevention of pollution in all our activities
- Establish a process to allow for continual environmental performance improvement aligned with our objectives and targets

Some of our practices to note include:

- Emissions are below EPA requirements
- Waste recycling and promotion of recycled papers
- Energy conservation

CDM is committed to preserving a healthy environment as demonstrated by the practical steps illustrated below:

- The majority of all papers and boards at CDM print are part-recycled and are sourced from sustainably-managed plantation forests
- 100% of all boxes for packaging are made from recycled cardboard
- All paper waste (in office and production areas) is recycled
- When applicable, A4 paper delivered boxes are reused to package jobs to clients
- All toner cartridges from the plant are recycled
- Buying carbon-neutral paper where possible

CDM's Environmental Policy is to undertake a responsible role in all key areas with employees, contractors/suppliers, the environment and society. This policy is available on our website or can be provided as a hard copy on request.

Michael Jones
Managing Director
Corporate Documentation Management Pty Ltd

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